



Office of Tax Appeals

Public Health Recommendations

Given ongoing concerns about COVID-19, please be sure you are following the Center for Disease Control's (CDC) recommendations to keep yourself, your family, and your workplace healthy. All OTA employees have been encouraged to follow the CDC's recommendations to keep themselves and others healthy.

<https://www.cdc.gov/coronavirus/2019-ncov/protect/index.html>

- Stay home if you are sick.
- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Cover your cough or sneeze with a tissue and discard the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds.

Scheduled Briefing Deadlines

For appeals that have a briefing or other deadline that falls between March 1, 2020 - May 18, 2020 an automatic 60-calendar day extension of the deadline will be granted.

Scheduled Hearings

OTA is coordinating with other federal, state and local government agencies to ensure the most current information and recommendations are available to the public and our employees. Currently, OTA is maintaining its scheduled hearings in Sacramento, Los Angeles and Fresno.

Until further notice, taxpayers requesting an oral hearing are offered the option to have the hearing telephonically, postponed, or the decision based on the written record. For more information about rescheduling a hearing contact Claudia Lopez at 916-206-4772 or at Claudia.Lopez@ota.ca.gov. Taxpayers may also choose to forgo a hearing and have the appeal decided on written documentation.

At its discretion, OTA may reschedule, alter the format, or relocate hearings due to changing circumstances, including a change in public health directives or recommended procedures by federal, state or local government authorities.

If you have questions, please contact OTA's Ombudsperson at 916-206-4355 or at Dana.L.Holmes@ota.ca.gov.

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